



Southern California Fraud Investigators' Association

Board Meeting Minutes

DATE: 03/06/2014

LOCATION: RIO HONDO EVENT CENTER: DOWNEY, CA

TIME START: 8:40AM **TIME END:** 9:55AM **MINUTES BY:** STELLA RHEINHARDT

ATTENDANCE LOG

MEMBER NAME		PRESENT
KEITH LEVIN	PRESIDENT	YES
JON COLMAN	VICE PRESIDENT	YES
FLO JOHNSON	TREASURER	YES
STELLA RHEINHARDT	SECRETARY	YES
DAVE WILLIAMS	PAST PRESIDENT	NO
BRIAN MIZELL	BOARD MEMBER	YES
CECILIA LAIJA	BOARD MEMBER	YES
DAN ALVAREZ	BOARD MEMBER	NO
JOE RAMSEY	BOARD MEMBER	NO
LITA ABELLA	BOARD MEMBER	YES
STEVE THOMPSON	SERGEANT-AT-ARMS	YES

AGENDA	DISCUSSION & ACTION ITEMS
CALL TO ORDER	The meeting was called to order at 8:40am.
TREASURER'S REPORT	<p>Flo handed out spreadsheets for our account balances as of March 14, 2014. Our overall total and money in the bank is \$32,425.54 with not a whole lot of activity. We have paid a \$4000 deposit towards the conference and \$535 towards entertainment. Under billing services we now have a new system that bills us about \$9.95 per month. This on line system that Flo started using in September was to create receipts for the conference attendees. Both Stella and Flo have been using it to create invoices and receipts and have them look professional from the association. All this is done via email to our members.</p> <p>Square device will be used today and on any credit card transactions moving forward. All charges go directly into our bank account and an email is also created. Lita also mentioned that besides an email going to us for each payment an email can also be sent to the credit card holder.</p> <p>Jon asked how dues were coming along and Flo mentioned to the board that since both Flo and Stella have been sending out invoices to our past due members we actually have members returning that invoice with payment. But we still have several incorrect email addresses on file. Per Keith, Sid is working on expired memberships. Keith will follow up with Sid in regards to our on line applications.</p>
SECRETARY'S REPORT	The number of on line applications in our database as of today is forty one pending for approval.

our conference. We also need to advertise their company names during the conference. Brian and Jon will figure out the sponsorship levels. Jon will also speak to Miguel regarding having only two sponsors for Casino night instead of four. Miguel will get his own sponsors for the casino night. To limit this actually helps gets people to donate for one event: like the casino night. Arvin is working on the golf tournament sponsors. Most sponsors will make a suggestion as to what they want to sponsor for the conference.

Keynote Speaker: Keith had a contact for a speaker but he declined. Still working with Melody to obtain one. Jon has a possible speaker and will get back to us to see if it would be possible. Brian mentioned State Senator Richard Roth, a former Marine and we will stay with our theme to help the Wounded Warrior Project. Jon suggested that all mentioned possible speakers are great, so we will report back to the board. We will only have one keynote speaker the first day of the conference. Brian asked about when the deadline is for the speakers and Keith mentioned 90 days prior to ensure the credits for the speaker. Deadline should be May 1st.

MISC:

Jon mentioned that last year Knox was not asked to do the printing for the conference. If we go with the flash drives all materials should be turned in no later than 30 days before the conference to have them placed on a flash drive for our conference, as a giveaway. Jon will ask Knox to do the flash drives and bags for us, instead of having the program printed up.

Conference Gifts: The association will provide bags at the conference. The bag will include the schedule of events/classes, conference attendee list, name tag and pen. The certificate of attendance will be handed out on the last day.

Speaker Gifts: Jon will look into a speaker gift with a budget of \$10-\$15 the max per gift. Jon will report back to us with our opinions.

Cece asked if we would be interested in a flag folding ceremony for the Wounded Warrior Project. Also have an opening ceremony; Keith will work on this.

Meals: We will be having a sit down dinner before the casino night. Keith will resend the email with the food budget to the board to discuss again. The board has their pro and cons at this time, so we will review the menu.

Wounded Warriors Project: Lita suggested that maybe we can get the actor that does their commercials come speak at the conference. Lita and Steve will check into this for us.

Conference Shirts: Brian suggested giving shirts to all attendees. We will discuss at the next meeting. Jon will get prices for us and come up with some other items, maybe on baseball caps for us.

ADJOURNED:

Next Board meeting will be on April 3rd at 8:30am via conference call.

Meeting adjourned at 9:55am. A motion was made by Cece to adjourn and Lita seconded the

motion.

LUNCH & LEARN Speakers & Training Dates:

MAY 1st – Automotive Forensic Theft Examination (Chad Tredway-Speaker)

JULY 3rd

SEPTEMBER 4th

NOVEMBER 6th

DECEMBER 4th – No Speaker
