



# Southern California Fraud Investigators' Association

## Board Meeting Minutes

**DATE:** 07-05-2012

**LOCATION:** RIO HONDO EVENT CENTER-DOWNEY, CA

**TIME START:** 8:15AM    **TIME END:** 9:24 AM    **MINUTES BY:** STELLA RHEINHARDT

### ATTENDANCE LOG

MEMBER NAME		PRESENT
KEITH LEVIN	PRESIDENT	YES
DAVE WILLIAMS	VICE PRESIDENT	YES
FLO JOHNSON	TREASURER	YES
STELLA RHEINHARDT	SECRETARY	YES
JON COLMAN	BOARD MEMBER	YES
SKIP DAVIDSON	BOARD MEMBER	YES
CECILIA LAIJA	BOARD MEMBER	YES
MIGUEL PADILLA	BOARD MEMBER	YES
WAYNE ZIPPI	SERGEANT AT ARMS	YES

AGENDA	DISCUSSION & ACTION ITEMS
CALL TO ORDER	THE MEETING WAS CALLED TO ORDER AT 8:15 A.M.
TREASURER'S REPORT	FLO PASSED OUT COPIES OF HER TREASURER'S REPORT WHICH SHOWS ALL DEBITS AND CREDITS TO REPORT AS OF JULY 5, 2012. WE CURRENTLY HAVE \$47,906.11 IN THE BANK. WE RECEIVED \$3000 FROM THE GAS COMPANY: \$2850 FOR BREAKFAST, \$150 FOR THE GOLF TOURNAMENT. \$7500 FROM DAN FOR THE GOLF TOURNAMENT. \$3950 RECEIVED FROM VENDORS AND \$1819 GIVEN TO SCFIA FROM THE TUTITION GROUP FROM LAST YEARS CONFERENCE. \$285 DEBIT FROM THE LUNCH AND LEARN LUNCHESES WE HAD LESS PEOPLE SHOW UP VS WHAT WAS ON THE RSVP LIST. MIGUEL MADE THE MOTION TO APPROVE FLO'S REPORT AND THE MOTION WAS SECONDED BY DAVE.
SECRETARY'S REPORT	WE HAVE TWO NEW MEMBERS FOR THE MONTH OF JUNE AND MEMBERSHIP RENEWALS ARE COMING IN SLOWLY. KEITH MADE AN ADMISTRATIVE DECISION AS PRESIDENT TO GO BACK TO CALENDAR YEAR MEMBERSHIP. ALL BOARD MEMBERS AGREED. ALL RENEWALS PAID FROM JULY 1, 2012 FORWARD UNTIL THE END OF 2012 WILL BE GRANTED AN EXPIRATION DATE OF DECEMBER 31, 2013. ALL POSTINGS FOR MEMBERSHIP RENEWALS IN THE MONTH OF JULY REFLECT THAT NEW EXPIRATION DATE. ALL POSTINGS IN JULY MADE BY THE SECRETARY REFLECT THAT NEW DATE IN OUR DATABASE. MIGUEL MADE THE MOTION TO APPROVE STELLA'S REPORT AND THE MOTION WAS SECONDED BY SKIP.
CONFERENCE 2012	<b>MIGUEL:</b> CORAL HAS SENT US THE LATEST AGENDA FOR THE CONFERENCE. MIGUEL WILL MADE A FEW UPDATES AND HE WILL FORWARD TO THE BOARD FOR THEIR REVIEW AND ANY COMMENTS. POST OF 16 HRS WILL BE ADDED. <b>DAVE:</b> CORAL IS WORKING ON BIOS FROM THE SPEAKERS, RECEIVING THEM FOUR MONTHS PRIOR TO THE CONFERENCE IS GOOD. SHELLY HAS NINE VENDORS AT THIS TIME, WITH FOUR MORE TO COME.

	<p><b>KEITH:</b> SPEAKER GIFTS ARE ABOUT \$15, WHICH THE BOARD VOTED AND ACCEPTED. SKIP MADE THE MOTION TO PURCHASE THESE GIFTS AND FLO 2<sup>ND</sup> THE MOTION. SKIP WILL PLACE THE ORDER FOR THE BEST PRICE AND THE MINIMAL AMOUNT; WE NEED ABOUT 30 GIFT SETS.</p> <p>THE ATTENDEE GIFTS WILL BE THE THUMB DRIVES THAT JON COLMAN WILL DONATE TO THE MEMBERSHIP. BOARD AGREED TO NO GIFTS THIS YEAR FOR THE ATTENDEES AT THE CONFERENCE. DAVE WILL SPEAK TO SHELLY REGARDING HAVING THE VENDORS PROVIDE SOME GIFTS.</p> <p><b>KEITH:</b> GOLF TOURNAMENT. WE NEED DAN TO POST INFORMATION ON THE WEBSITE. DAVE WILL GET AN UPDATE FOR US REGARDING THE DINNER/LUNCH THAT WILL BE PROVIDED AT THE GOLF TOURNAMENT.</p> <p><b>MIGUEL:</b> PROGRAMS ARE PENDING SOME BIOS AT THIS TIME. POSTCARDS FOR THE LUNCH AND LEARN DATES OF 2013 AND THE DATE OF OUR 2013 CONFERENCE WILL BE POSTED AT THIS YEARS CONFERENCE.</p> <p>TARGET DATE TO MAIL OUT PROGRAMS FOR THE CONFERENCE OR HAVE THEM SENT OUT TO THE PRINTER IS SCHEUDLED FOR THE END OF THIS MONTH.</p> <p>CECE WILL LOOK INTO A LOCAL CHARITY IN PALM SPRINGS AREA FOR THE SILENT AUCTION FUNDS TO BE DONATED TO THIS YEAR.</p> <p>BOARD MEMBERS WERE ASKED TO BRING A GIFT FOR THE AUCTION.</p>
MISC TOPICS	<p><b>KEITH: WEBSITE-</b>NO NEW UPDATES AT THIS TIME. DAVE WILL CONTINUE TO LOOK INTO THIS FOR US.</p> <p><b>ON LINE PAYMENT SYSTEM:</b> WE NEED AN ON LINE SYSTEM FOR OUR CONFERENCE REGISTRATION. THERE IS ONE COMPANY KEITH HAD SENT THE BOARD MEMBERS INFORMATION REGARDNG THEIR SERVICE AND FEES. DAVE AND JON WILL CHECK WITH OTHER ORGANIZATIONS REGARDING THE COMPANIES THEY USE AND GET BACK TO THE BOARD WITH THEIR UPDATES AT OUR NEXT BOARD MEETING.</p>
BY-LAWS	<p><b>KEITH:</b> AMENDED BY-LAWS CHANGES WILL BE READ AT TODAY’S LUNCH AND LEARN TO OUR MEMBERS PRESENT AND WILL ALSO BE POSTED IN OUR WEBSITE. SKIP TO WORK ON THE AMENDMENTS AND WE WILL THEN SENT OUT A EMAIL BLAST.</p> <p style="text-align: center;">By-Laws</p> <p><u>Amendments to By-Laws</u></p> <p>The current procedures set in place are costly, labor intensive and time consuming. They delay the decision making process when urgent issues arise. The proposed changes will streamline the amendment process without unnecessary delays and cost.</p> <p>The current By-Laws (Article X) that address amendments is as follows: The By-Laws can be made amended only by a two-thirds vote of all ballots returned. Procedures on voting by ballot shall be as follows: The Secretary will prepare ballots setting forth the Article(s) of the By-Laws as written, followed by the proposed amendment(s). The ballots will be mailed to all members in good standing on the second Thursday of the month following the meeting at which the motion to amend the By-Laws was made. The ballots must be returned no later than the fourth Thursday of that month.</p> <p>The numbering, mailing, return and counting of the ballots shall follow the same procedure as set forth in Article VII - Election Procedures. All the counted ballots will be presented to the Board of Directors upon completion of the vote counting. If adopted, the amendment(s) to the By-Laws shall become effective the first regular meeting following the counting of the ballots.</p> <p>Article VII states, in part: "The Secretary will prepare the ballots and mail them to all the members in good standing. These ballots will be sequentially numbered to prevent illegal voting or mistakes."</p> <p>"All ballots must be returned to the Secretary. The ballots will remain sealed until the Secretary and two members appointed by the President will open the sealed envelopes and count the ballots. All the persons who</p>

	<p>count the ballots must initial all the ballots and the final tally shall be announced by the President."</p> <p><u>Suggested Amendment</u></p> <p>The suggested changes are simple. Amendments can be made by a majority approval vote of the current Board of Directors. Changes shall be announced by the President at the Lunch &amp; Learn following the changes, and posted on the Association website.</p> <p>With the new suggested procedures in place, changes can be rapidly made and/or modified should the newly adopted procedure(s) not be effective and/or efficient as initially thought.</p>
<p>2013 CONFERENCE</p>	<p><b>KEITH:</b> HAS BEEN CHECKING IN ORANGE COUNTY WITH HOTELS AND PRICES ARE HIGH COMPARED TO PALM SPRINGS. THE CURRENT HOTEL WE USE IN PALM SPRINGS HAS TOLD US THAT THEY HAVE BEEN PLANNING A REMODEL OF THEIR FACILITIES. KEITH WILL SPEAK TO THE SUZETTE REGARDING OUR 2013 CONFERENCE THERE AND CHECK INTO THEIR REMODEL PROJECT. HE WILL EMAIL HIS RESULTS AND DISCUSSIONS TO THE BOARD. DAVE WILL ASK THE HOTEL FOR THE SURVEY RESULTS FROM THE HOTEL ALSO. AT THIS TIME THE BOARD AGREED TO STAY AT THE SAME LOCATION FOR OUR 2013 CONFERENCE. MIGUEL MADE THE MOTION TO REMAIN THERE AND SKIP 2<sup>ND</sup> THE MOTION.</p>
<p>ADJOURN</p>	<p>OUR NEXT SCFIA BOARD MEETING WILL BE HELD VIA TELE-CONFERENCE ON AUGUST 2, 2012 AT 9:00AM. A MOTION WAS MADE BY SKIP TO ADJOURN THE MEETING AND JON SECONDED THE MOTION AT 9:24AM.</p>