



# Southern California Fraud Investigators' Association

## Board Meeting Minutes

**DATE:** 12/11/2015

**LOCATION:** CONFERENCE CALL IN

**TIME START:** 9:07 AM    **TIME END:** 10:00 AM    **MINUTES BY:** STELLA RHEINHARDT

### ATTENDANCE LOG

MEMBER NAME	POSITION	PRESENT
KEITH LEVIN	PRESIDENT	YES
JON COLMAN	VICE PRESIDENT	YES
FLO JOHNSON	TREASURER	YES
STELLA RHEINHARDT	SECRETARY	YES
BRIAN MIZELL	BOARD MEMBER	YES
CECILIA LAIJA	BOARD MEMBER	YES
LARRY HAMILTON	BOARD MEMBER	YES
DAVE WILLIAMS	BOARD MEMBER	YES
DAN EVERAKES	BOARD MEMBER	YES

AGENDA	DISCUSSION & ACTION ITEMS
<b>CALL TO ORDER</b>	The meeting was called to order at 9:07am.
<b>TREASURER'S REPORT</b>	Spreadsheet was sent to the entire board showing our account balances as of December 8, 2015. Our overall total and money in the bank is \$13,248.63. This total accounts for \$8,190.15 in our savings and \$5,048.48 in our checking. This report reflects 2014 vs 2015 expenses for the conference also. Sponsorship was down and we lost on the golf tournament. As for the dues both years have been low. The income of \$2475 for the 2014 conference registration was not received from the DOI until 2015 showing on the spreadsheet for 2015 income. The reason for the golf expense of \$400 showing on the spreadsheet was for a non-refundable deposit when the event was cancelled. Dave made the motion to approve Flo's report and the motion was seconded by Cece.
<b>SECRETARY'S REPORT</b>	Minutes were approved by the board and have been posted on the website. A blast will be sent to the entire membership for the 2016 renewals. Stella also requested our new Lunch & Learn dates to include that in the email blast. Dave will be working on this since we need to decide as a board if these L&L will be monthly or bi-monthly moving forward in 2016. Dave made the motion to approve the minutes and the motion was seconded by Cece.
<b>CONFERENCE UPDATE</b>	Keith meet with the hotel yesterday, they were experiencing system problems with check-ins including our contract and invoicing. They have adjusted everyone's invoices to reflect the corrections. Keith has a new balance sheet and invoice which will be sent over to Flo for payment to the hotel. Dave and Keith did speak to the general manager and he was very sorry for the errors the system created. We have options moving forward to request if we decide this location for next year's conference.

The dates of November 2-4, 2016 have been blocked off by the hotel for next year's conference if we decide on the same location. Dave asked about the last week in October. Dave feels that we may lose the DOL if the conference is scheduled around Veterans Day. Dave will check on other possible dates and inform the board. Jon suggested on Save the Date cards once the conference dates and L&L dates have been set to mail out those cards. Keith mentioned that the hotel is looking forward in having us there next year and they are going to try to run Wi-Fi throughout the entire hotel.

CDI: Keith spoke to George Mueller and he would like to come to our next L&L and discuss the attendance for next year's conference regarding any issues/concerns and to help resolve them.

Keith asked the board to reconsider the sit down dinner and free drink tickets due to the cost of around \$8000. Other conferences no longer have them. Maybe we would still consider the President's reception. As for the breakfast and lunch we should keep those. Just something we should consider moving forward.

Some of our board members were given good reviews on our speakers. Moving into 2016 we should decide the dos and don'ts moving into our next conference.

We need the following moving forward for 2016: Speaker chairperson and website person also. Dave will get a speaker for the January 7<sup>th</sup> meeting. Dave suggested a new email blast program through Constant Connect this way we do not use our personal email addresses and he will bring up moving into 2016.

Dave found out by Suzette that the last week of October 24<sup>th</sup> in 2016 is available. Board to discuss at the next meeting.

Next Lunch & Learn and Board meeting January 7, 2016. We need a speaker for this date. Meeting adjourned at 10:00 am. A motion was made by Keith to adjourn and Flo seconded the motion.