



Southern California Fraud Investigators' Association

Board Meeting Minutes

DATE: 04/07/2016

LOCATION: RIO HONDO CONFERENCE CENTER - DOWNEY, CA

TIME START: 8:20 AM **TIME END:** 9:28 AM **MINUTES BY:** STELLA RHEINHARDT

ATTENDANCE LOG

| MEMBER NAME | POSITION | PRESENT |
|-------------------|---------------------|---------------|
| DAVE WILLIAMS | PRESIDENT | YES |
| LARRY HAMILTON | VICE PRESIDENT | YES |
| KEITH LEVIN | PAST PRESIDENT | NO |
| FLO JOHNSON | TREASURER | YES |
| STELLA RHEINHARDT | SECRETARY | YES |
| BRIAN MIZELL | BOARD MEMBER | NO |
| CECILIA LAIJA | BOARD MEMBER | YES |
| DAN EVERAKES | BOARD MEMBER | VIA TELEPHONE |
| STEVE THOMPSON | SERGEANT AT ARMS | YES |
| MIGUEL PADILLA | ENTERTAINMENT CHAIR | YES |

| AGENDA | DISCUSSION & ACTION ITEMS |
|---------------------------|---|
| CALL TO ORDER | The meeting was called to order at 8:20am. |
| TREASURER'S REPORT | Spreadsheet was passed out to the board members in attendance showing our account balance as of March 22, 2016. Our overall total and money in the bank is \$17,383.68. This total accounts for \$8,190.15 in our savings and \$9,193.53 in our checking. Flo provided the board with a report of all income and expenses with a 10 year comparison on our past conferences. Payment was made for the conference deposit of \$4000. Our taxes have also been completed and mailed off. Application form will be updated by Flo to include a CSV number and zip codes used on billing address for our credit cards payments. Dave made the motion to approve Flo's report and the motion was seconded by Cece. |
| SECRETARY'S REPORT | Minutes were approved by the board and will be posted to the website. There were seven new applications reviewed and approved by the board. It was brought to the board's attention that there were twenty guest attending today's lunch and learn event and a couple of them attending should now be encouraged to be members due to the number of times they have attended, according to our bylaws. Larry made the motion to approve secretary's report and the motion was seconded by Cece. A motion was made by Larry to increase our fees on the lunch and learns beginning June 2, 2016 by \$5 for members and \$10 for all non-members and seconded by Flo, no board members opposed. Our new L&L fees will be \$25 for members and \$35 for non-members. Board will no longer charge the \$5 credit card service fee. Members will also be advised that we will go back to wearing badges. Dave will make an announcement today to let our members know that they will be charged \$1 for not wearing their badges. Dave made a motion to have the \$1 charge reinstated, if you do not wear your badge to the next L&L you will be charged \$1, Larry second the motion and no one opposed. |

**CONFERENCE
UPDATE**

Dave mentioned that George would like to get someone to join the board and assist us on moving forward. Cece put a list together and Dave wanted to make sure that everyone had a chance to review it. Dave will be draft a letter and send it to Cece for review, to make sure that the DOI board person would assist in handling POST, assist in speakers and work with Mary Ann Miller.

Conference dates are October 25th thru 27th (Tuesday-Thursday) these are confirmed dates which have been posted on the website. Contract has been signed. No golf tournament has been scheduled as of now. Dave has reduced the number of rooms. More breaks on the cost of the food and additional government per diems.

We have twelve confirmed speakers to date. Michelle will be speaking at our conference again this year. Dave will speak to Michelle regarding doing a presentation as a one day conference at Rio Hondo for us. Dave will update us at the next meeting. We need a listing of all publications; Steve might know someone that can provide that to us. Dave encouraged everyone to start advertising our conference now. We have one vacancy hoping that we can get someone from NICB or DOI to volunteer on the board.

Larry will need a list of all speakers to create the program and Save the Date cards asap. The program should be created in a PDF format to have emailed to our members and a listing will be provided to us from Carol McDonald from the attendees at the CCC this year.

Casino Night-Miguel is working on sponsors for that night. Vegas trip from Atlantic Casino as a donation, Miguel will check with them. It was also suggested that we reduce the number of chairs per Tracey at Atlantic Casino, we can get chair from the hotel. Casino night would be on Wednesday, October 26th. Buffet style dinner that night also.

Vendors-Larry mentioned that we had only six vendors last year. Flo will send him the list of previous vendors. Miguel will contact Micro Pro for a booth this year.

Sponsors: Dave will ask Jon regarding sponsorship.

Key Note Speaker: George Mueller (Dave will ask George)

Silent Auction: Cece to be chairperson. An idea to have it going throughout the conference.

Will be at the exhibitor hall. Charity to be decided.

Meeting adjourned at 10:00 am. A motion was made by Keith to adjourn and Flo seconded the motion.

Next Board Meeting: May 12, 2016 at 8:30am.

Lunch & Learn Schedule:

June 2, 2016. We need a speaker for this date.

August 4, 2016: Larry Hamilton to work on a speaker

October 6, 2016:

December 1, 2016:

Membership Team: Stella Rheinhardt & Cece Lajija

Silent Auction Chairperson: Cece La

Casino Night & Entertainment: Miguel Padilla

Program: Larry Hamilton

Exhibitors & Vendors: Larry Hamilton

Sponsor Chair: Dan Everakes